



APR 19 2023

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Please Select Application Type (check all that apply):

- Construction (Major)
 - New Addition
 - Façade improvement (i.e., new materials, windows, doors, etc.)
- Alteration (minor)
 - Painting
 - Roofing
 - Signage
 - Replacement with similar items
- Demolition
 - Partial Demolition
 - Full Demolition
 - Relocation

Please check the specific Historic Overlay: Downtown Historic District Residential Historic Overlay

PROPERTY INFORMATION

Address of Building or Site: 308 W. Bilmer St Name of Subdivision or Neighborhood: _____
Lot and Block #: _____

OWNER INFORMATION

Owner Name: Kenny R. Salazar Address: 308 W. Bilmer St
City: Ennis State: tx Zip Code: 75119
Telephone: (214) 435 1675 Email: KSalazar41@yahoo.com

APPLICANT INFORMATION (IF OTHER THAN THE OWNER)

Agent/Representative Firm: _____ Main Contact: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Telephone: _____ Email: _____

PROJECT DESCRIPTION

Please describe in detail the work you intend to complete. If necessary, continue on additional sheets (please provide the information required in the checklist).
Metal carport 12 height, 24 ft long, width 12 ft, and a privacy wooded fence 6ft tall, 24 ft long.

THIS IS NOT A BUILDING PERMIT APPLICATION. A SEPARATE BUILDING PERMIT APPLICATION MUST BE COMPLETED AND APPROVED BY THE BUILDING DEPARTMENT BEFORE STARTING WORK.

FOR OFFICE USE ONLY
Application Number: HLC-23.04.19 Initial Submission Date: 04/19/23
Completeness Determination Date: _____

Submittal Check List

Requirements	Completed /Received
Meet with the Historic Preservation Officer to review application requirements for your specific request	
Complete the application – include signatures of property owner or applicant	
Proof of ownership: If not shown as current owner of record by the taxing authority, then provide a copy of the recently executed deed for the property establishing ownership (note: applicants acting as authorized agents may be required to provide a written owner signed and notarized statement of authorization)	
Detailed description of proposed work (attach additional sheets if needed)	
Provide plans or drawings on 8 ½ x 11 or 11 x 17 paper drawn to scale and dimensioned (where required) with other drawings as desired or as requested by staff. The scale should be large enough to be clearly legible. Submit the drawing(s) in PDF format by disc/drive/email as well.	
Provide material and color samples of proposed work (based on the scope of the application)	
Site or Plot Plan (to scale)	
Floor Plan (to scale)	
Elevations (current conditions and any proposed changes shown in relation to the existing buildings and any adjacent buildings along the primary street frontage)	
Roof Plan	
Photographs (of any elevation for any building or structure to be altered or demolished) and Renderings of any proposed alterations or additions	
<p>Additional information required and review for Demolition Permit applications:</p> <ul style="list-style-type: none"> • Information on the physical status of the building: <ul style="list-style-type: none"> ○ The building or any part of the building is structurally unstable or in a stage of advanced deterioration and has been deemed by the city as a hazard to public safety; or ○ The building or any part of the building is structurally unstable or in a state of advanced deterioration and a technical report has been prepared by an architect or professional engineer experienced in rehabilitation of historic structures detailing the building’s structural soundness and suitability for rehabilitation including the nature and extent of the specific problems and reasonable cost estimates to rectify them. In addition, the following shall be required: <ul style="list-style-type: none"> ▪ A financial report is submitted with the application detailing the costs of rehabilitation, and evidencing that the existing improvement is incapable of reasonable use or producing an economic return, and ▪ Demolition application is submitted with complete plans for the new development proposed on the site, together with a timetable and a budget for both the demolition and the reconstruction, as well as satisfactory evidence that adequate financing is available. • Information on the building’s history and significance to the City 	
<p>Other materials and information may be required based on the scope of the application:</p> <ul style="list-style-type: none"> • If your application concerns property in the Historic Downtown District, please review the UDO, particularly Article 6.7 • If your application concerns property in the Residential Historic Overlay District, please review the UDO, particularly Article 6.5 	



The application must be completed and meet all City of Ennis ordinance requirements before a request for a Certificate of Appropriateness can be scheduled for an HLC meeting to consider approval.


Submission/approval of a certificate of appropriateness does not constitute approval of a building permit.

Building permits applications shall be submitted separately.

PROPERTY OWNER ACKNOWLEDGEMENT

I HEREBY CERTIFY THAT THIS APPLICATION IS IN CONFORMANCE WITH THE REQUIREMENTS OF THE CITY OF ENNIS UNIFIED DEVELOPMENT ORDINANCE, AS AMENDED, THAT PERTAIN TO THIS SUBMITTAL. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO HAVE THE APPLICANT, OWNER OR OTHER AUTHORIZED AGENT PRESENT AT THE HISTORIC LANDMARK COMMISSION MEETING. SHOULD AN AUTHORIZED PERSON NOT BE AT THE MEETING TO REPRESENT THE APPLICATION, I HEREBY REQUEST THAT CONSIDERATION OF THE ITEM BE CONTINUED TO A FUTURE DATE TO ALLOW AN AUTHORIZED PERSON THE OPPORTUNITY TO APPEAR AND PRESENT TESTIMONY. HOWEVER, I DO UNDERSTAND THAT THE CITY IS NOT OBLIGATED TO CONTINUE THIS REQUEST. I FURTHER UNDERSTAND THAT THIS REQUEST WILL BE PLACED ON THE APPROPRIATE HLC MEETING AGENDA ONLY AFTER THE APPLICATION HAS BEEN DETERMINED TO BE COMPLETE.

I ALSO UNDERSTAND THAT FEES PAID ARE NOT REFUNDABLE. IN ADDITION, I ALSO UNDERSTAND THAT BY MY SIGNATURE BELOW, I HAVE MADE A DECLARATION THAT THE PROPERTY UNDER CONSIDERATION IS OWNED BY THE PERSON(S) AS LISTED AND UNDERSTAND THAT THE CITY OF ENNIS HAS NO RESPONSIBILITY TO VERIFY SAID OWNERSHIP INFORMATION. I ALSO UNDERSTAND THAT AN APPEAL OF DEVELOPMENT DECISIONS CAN BE MADE IN ACCORDANCE WITH THE UNIFIED DEVELOPMENT ORDINANCE.



Signature of Applicant, Owner, or Authorized Agent

4-19-23

DATE

- Conditions of approval :
- Must meet minimum 5' side setback
 - Vertical supports to be painted black to match house gutters

 5/16/23
City Planner

 5/16/23
City Planner

 5/16/23
CHAIR, HLC

PROJECT DESCRIPTION (continued)

Please describe in detail the work you intend to complete.

1. _____

2. _____

3. _____

4. _____



UNCLAS

The client hereby certifies that the information contained herein is true and correct and represents a true and accurate representation of the property.

ACCEPTED BY:

W GILMER STREET

- TRP Roll
5' x 100' (RM)

- TRP Banding
Adhesive (RM)

- 3" Iso Board (John Knoxville)
- 3/4" Plywood (FT)
S CORNER OF LOT 6

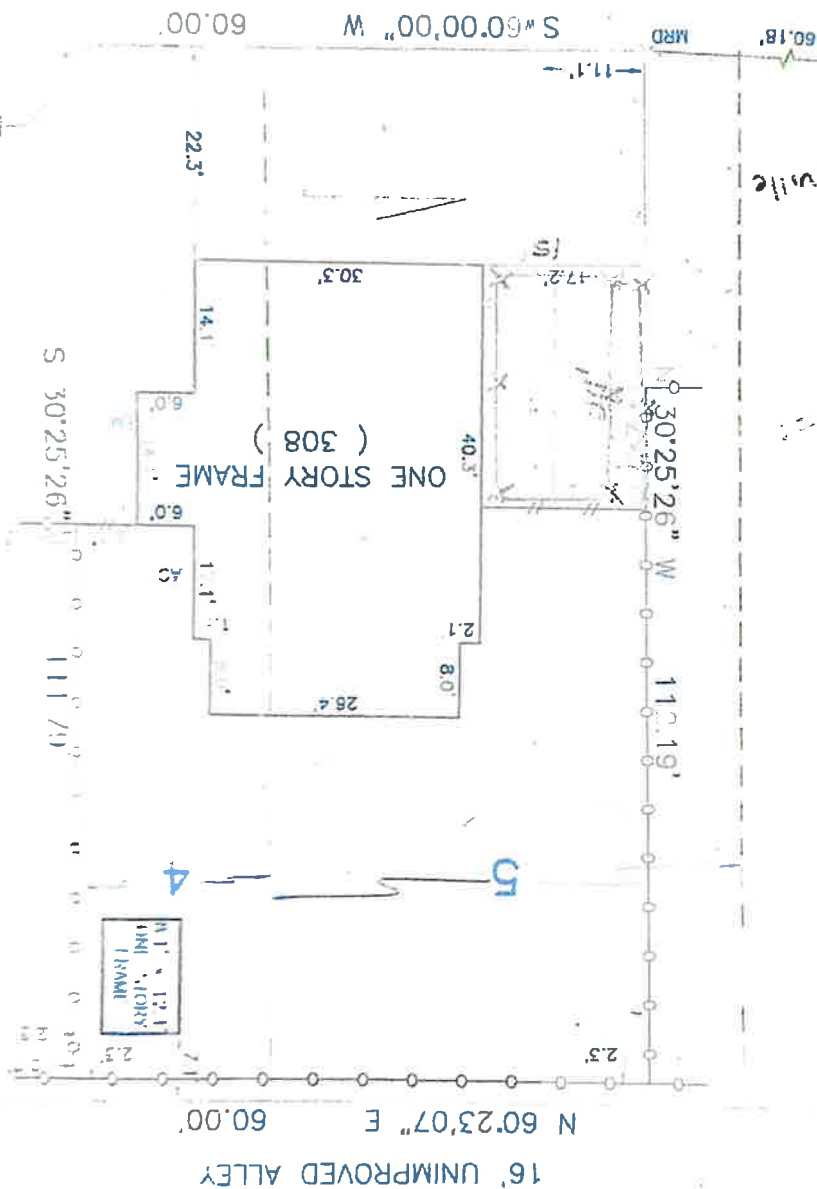
- 2" x 3" x 24' Beam

- 3" x 3" x 12' Deck (John Knoxville)
Carport

- 6' (wood)
Fence

X-Post
NOTES

6



MRD'S SHOWN HEREON ARE BASED FOR DIRECTIONAL CONTROL

NOTE BEARINGS ARE ASSUMED

EVIDENCE FOUND ON SITE



THE N.E. CORNER SAID ALLEY RIGHT-OF-WAY, BEING BY DEGREES 30 SOUTH 30 DEGREES 25 MINUTES 26 SECONDS EAST A DISTANCE OF 60.00 FEET TO THE BEGINNING AND CONTAINING 6.719 SQUARE FEET OR 0.15 OF AN ACRE OF LAND

THE N.E. CORNER SAID ALLEY RIGHT-OF-WAY, BEING BY DEGREES 30 SOUTH 30 DEGREES 25 MINUTES 26 SECONDS EAST A DISTANCE OF 60.00 FEET TO THE BEGINNING AND CONTAINING 6.719 SQUARE FEET OR 0.15 OF AN ACRE OF LAND

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for corner, being the west corner of ...
 THENCE leavin id alley right-of-way, South 30 degrees 25 minutes ... seconds East a distance of 111.79 feet to a PLAC
 BEGINNING and containing 6,719 square feet or 0.15 of an acre of land.

THIS BOUNDARY IS PER
 EVIDENCE FOUND ON SITE

NOTE BEARINGS ARE ASSUMED

MRD'S SHOWN HEREON ARE BASIS
 FOR DIRECTIONAL CONTROL



16' UNIMPROVED ALLEY

N 60°23'07" E 60.00'

6

NOTES

X-Post

Fence

- 6' (wood)

Carport

- 3" x 3" x 12 Red Prime Steel
- 2" x 3" x 24' Beam

Carport Roof top

- 3" Iso Board (John Mansville)
- 3/4" Plywood (FT)
- TPO Bonding Adhesive (JM)
- TPO Roll 5' x 100' (JM)

S CORNER OF LOT 6



W GILMER STREET

ACCEPTED BY: _____

The plat herein is true correct and accurate representation of the property

LCP/MS



Privacy
Wood fence
6 ft. ↓

Construction
add-on
carport (metal) ↓

